

**QUANTON PARISH COUNCIL**

**Minutes of the Annual Meeting of the Council held at the Memorial Hall on 9 May 2024 at 8.00pm**

**Present:**

Councillors: Peter Woodliffe-Thomas, Sue Weldon, Nick Butler, Martin Pacetti, Sarah Smith, Katherine Richardson (Clerk)

Members of the public – 0

**1. To elect a chairman**

***RESOLVED c/2024/17 to elect Cllr Weldon as the Chairman of the Council***

**2. Apologies for Absence**

***RESOLVED c/2024/18 to accept apologies Cllr Pacetti, Cllr Weldon and Cllr Macpherson***

**3. Declarations of Interests**

- Cllr Woodliffe-Thomas declared an interest as he is the Chairman of the Monday Club.
- Cllr Weldon declared an interest in planning application 23/0059/REF The Stables
- Cllr Smith declared an interest as working for a firm based at Ladymead.

**4. Approval of Minutes**

The minutes of the previous meeting held on 14 March 2024, had been circulated prior to the meeting, were duly signed by the Chairman as a true and accurate record.

***RESOLVED c/2024/19 to approve the minutes of the meeting held on 10 April 2024***

**5 Buckinghamshire Council matters**

- Cllr Macpherson's update had been circulated. The Clerk would request more details re the road repairs that had been completed.

**5.1 HS2 Matters**

- Councillors continue to attend the HS2 stakeholders meetings.

**5.2 TVP**

- TVP had been contacted re the security at the allotments. Additional security measures had been discussed and agreed. Additional signage would be installed.

Chairman's initials:

Date:

## **6. To Review Reported Matters Outstanding**

### **6.1 Councillor vacancies**

- The Clerk would arrange a meeting with the potential new Councillor. An update would be given at the next meeting.

### **6.2 Development at North End Road**

- No update from enforcement.

## **7. To approve the Annual Governance and Accountability Review**

- The internal audit had been arranged for 31 May 2024. The Annual Governance and Accountability Review would be presented at the next meeting.

## **8. Transport & Infrastructure**

- SIDS – The SID would be moved to Station Road in order to collect data for potential traffic calming measures.
- Councillors continue to be very concerned about the high level of traffic travelling along Station Road and the speed at which they are travelling.

## **9. Planning Applications**

- Enforcement was still in place at Trail Flatt Farm, North End Road and Ladymead Farm.

Planning Application	Address	Comments
24/01352/VRC – variation of condition relating to erection of 13 houses with car parking	62 Station Road, Quainton	No comments

## **10. Community Action Group**

- It was agreed to remove this from any future agendas.

## **11. To Review Council Policies and Trustees**

- The new Financial Regulations were now available and would be an agenda item for a future meeting for approval.
- There were no changes to the Standing Orders.

***RESOLVED c/2024/20 to approve the Standing Orders***

## **12. Clerks Report**

### **12.1 Allotments**

Chairman's initials:

Date:

- Security measures would be reviewed.

## 12.2 Playground

- The annual safety inspection had been booked.

## 12.3 D-Day Lighting of the Beacon

- The Firework Committee had organised this event which is being held on 6 June 2024 in remembrance of D-Day.

## 12.4 AGAR

- The AGAR is being prepared for the internal audit. It would be presented at the next meeting for approval.

## 13. Finance

### 13.1 Finance - End of year position for 2023/24

***RESOLVED c/2024/21 to approve the budget position for the end of the financial year 2023/24***

### 13.2 Payments for authorisation – April 2024

13.2 Expenditure – payments pending previously circulated			13.2 Income – receipts reported		
OLB817	Yu Energy	45.49	R1	BMALC	102.00
OLB818	Yu Energy	39.26	R2	Bucks Council – Precept	15,410.00
OLB819	Yu Energy	49.86	R3	Nat West	39.93
			R4	QMH – loan	1,727.85

***RESOLVED c/2024/22 to approve the payments pending as recorded.***

### 13.3 Bank Reconciliation (£)

Brought forward 2023/24	50356.15	Reserve account	30496.36
Receipts to date	17279.78	Current account	35841.99
total	67635.93	total	66338.35
Less payments to date	1297.58	Plus received not banked	Nil
<b>Bank balance at 30 April 2024</b>	<b>66338.35</b>		<b>66338.35</b>

Chairman's initials:

Date:

**14. Recreational Report**

- The recreational report had been circulated.
- Councillors were updated re the football ground. Meetings would be arranged with both parties.
- The MUGA working group needed to arrange a new date for the meeting.

**14. To record items of business for the next council meeting**

- To be the Ordinary Meeting of the Council to be held on 12 June 2024 at 7.00pm.

Chairman's initials:

Date: