

QUANTON PARISH COUNCIL

Minutes of the ordinary meeting of the Council held at the Memorial Hall on 13th June 2019

Present:

Councillors: Arthur Evans (chairman), Nick Heirons (vice chairman), John Knox, Michelle Thompson, Claire Lucas, Brian Fludgate (clerk).

Members of the public – 4

1. Chairman's Introduction

The chairman welcomed all to the meeting and explained the meeting process particularly the format for making representations from the floor.

2. Apologies for Absence

RESOLVED c/2019/18 to accept apologies from Cllrs Janet Blake, Scott Raven, Nick Butler, Malcolm Wearn, PCSO Dan Fahy

3. Declarations of Interests

There were no declarations of pecuniary interest, but Cllrs Lucas and Thompson expressed an interest due to their familiarity with the owners of North End Nurseries (see 8.6).

4. Approval of Minutes

The minutes of the previous meeting had been circulated prior to the meeting, and duly signed by the chairman as a true and accurate record.

RESOLVED c/2019/19 to approve the minutes of the meeting held on 9th May 2019

5. Public Forum

Questions were taken from the floor which mainly concerned the requirement to review the Quanton Neighbourhood Development Plan in the light of the recent planning appeal decision at land at 151 Station Road (see 8.8).

6. Reported Matters Outstanding

6.1 The Green Project

Cllr Heirons provided an update on investigations into Land Registry searches and to further understand existing rights of access on and across The Green.

6.2 HS2

Cllr Knox updated on his communications with AVDC regarding community engagement and it was agreed regular more formal sessions with HS2 instead of including in the agenda of parish council meetings would be more effective in recording issues and subsequent actions.

6.3 Tree on The Green

Cllr Lucas will contact the AVDC tree officer to come inspect the tree and provide advice as to how it may be improved or saved.

6.4 Best Kept Village

Cllr Evans reported there had been little public feedback to the Quanton News article with only two responses, and therefore with no real support to enter this year's competition, the matter will not be pursued.

6.5 Football Field Grass Cutting

To date the sports field and football pitch has been cut 3 times on behalf of the Football Club while their mower is repaired at £100 plus vat per cut. If football pitch is cut by the club, the cost per cut of the remaining perimeter is £60 + vat and may need to be done every 3-4 weeks.

Chairman's initials:

Date:

It was agreed to donate £300 to cover the existing grass cutting cost, however a condition of the club lease with the parish council states it is the club's responsibility to maintain the grass areas, and they should meet their obligation and cover the cost for future grass cutting.

7. County and District Matters

7.1 Cllr Evans and the clerk provided a verbal report on the Keeping It Local unitary workshop event on 12th June organised by Bucks CC and will circulate the presentation slides.

7.2 Cllr Knox had previously provided a report on the BCC/FCC Incinerator liaison meeting.

8. Planning Matters

8.1 **Ref. 19/01436/APP Removal of chimney, 2 storey side/rear extensions. – 95 Station Road.**

No objections raised to the application.

8.2 **Ref. 19/01329/ALB Addition of 2 dormer windows to front of main house. Refurbishment and reconfiguration of out buildings – Dry Leys Farmhouse Shipton Lee**

Planning permission has been granted.

8.3 **Ref. 19/01427/APP External amendment to approval 17/01265/APP – Swan & Castle PH 52 Lower Street**

Additional minor amended plans have been submitted. Concern was raised regarding the installation of a concrete retaining wall to the rear of the site adjoining neighbouring gardens, and whether the work has been being carried out to the correct standard.

8.4 **Trail Flatt Farm Lee Road.**

The chairman and clerk provided a report on the appeal hearing, and the inspector's decision is awaited.

8.5 **Ref. 18/02008/AOP Two x 2 storey detached houses – 159 Station Road**

Planning permission has still not been determined, and concern is increasing over the deteriorating state of the existing house which looks at near collapse. The clerk will raise with the case officer.

8.6 **Ref. 18/02380/APP Erection of six dwellings – North End Nurseries North End Road**

The case officer had advised the recommendation will be to refuse the application, and therefore the parish council has requested to speak at the Development Management Committee to present its reasons for supporting the proposed development.

8.7 **Heritage Park Farm (formerly Orchard Farm) Blackgrove Road.**

The landowner had advised he will not be pursuing plans for a diversification of use to include a bed and breakfast facility, and instead will use the existing large barn for agricultural purposes.

8.8 **Quinton Neighbourhood Development Plan**

Following the appeal decision at land at 151 Station Road, a steering group has been formed to review the neighbourhood plan particularly Policy H1 – Housing. The group had an initial meeting with AVDC to discuss the changes and will report further on progress towards the recommended required changes.

9. Clerks Report

9.1 **Upcoming dates and deadlines:**

- TfB Conference – Weds 26 June (AVDC Gatehouse)
- Waddesdon LAF – Tuesday 2 July (Waddesdon CC)
- AVDC Parish Planning Forum – Thursday 11 July (The Gateway)
- BCC Parish Liaison Meeting - Weds 24 July (County Hall) - provisional
- BCC/FCC Incinerator Liaison meeting – 26 September (Greatmoor)

9.2 **Correspondence**

- Resident email regarding additional streetlights in village.
- Letter from builder regarding 5 The Green
- Letter from Bucks Railway Centre replying to PC letter of thanks regarding the Quinton Beacon.

9.3 **5 The Green building works**

Agreement reached with the builder regarding measures to safeguard The Green grass surface during construction works.

Chairman's initials:

Date:

9.4 Kissing gates

A kissing gate has replaced the stile into Station Road pastures thanks to the N. Bucks Ramblers volunteers. There had been agreement to donate £250 towards their costs, but the clerk requested the monies be put aside to further attempt to update the stile on New Road by the pumping station.

10. Finance

10.1 Payments pending previously circulated	10.2 Receipts reported
£ 800.00 – Skatepark repair works	£ 3.72 – Bank interest (reserve account)
£ 540.00 – Streetlight column call out charge	£ 261.00 – Tennis Club donation towards parish insurance
£ 1.76 – Allotment water supply (June)	£ 214.79 – Monies from BBWOT for the Hedgerow Havens Project
£ 250.51 – Clerks net salary (May)	
£ 167.60 – HMRC PAYE (May)	
£ 54.47 – Streetlight supply (April)	
£ 52.17 – Streetlight supply (May)	
£ 35.00 – ICO GDPR annual fee	
£ 185.40 – Playsafety RoSPA inspections	
£25.20 – Internal audit fee	

RESOLVED c/2019/20 to approve the payments pending as recorded above.

10.3 Bank Reconciliation (£)

Brought forward 2018/19	26636.56	Reserve account	21894.81
Receipts to date	17039.08	Current account	14645.61
total	43675.64	total	36540.42
Less payments to date	7135.22	Less paid not drawn	0
Bank balance at 5 June 2019	36540.42		36540.42

10.4 The General Reserve has been increased £1360 to £5166, and the clerk provided an amended year to date finance report.

10.5 A £2155 payment from insurers has been authorised to cover the cost of repairing the damaged streetlight column in Pigott Orchard.

11. Annual Accounting and Governance Statements 2018/19

11.1 The financial accounting pack for councillors has been previously circulated for comment and approval.

11.2 There were no queries or issues raised, and the Accounting and Governance statements were duly signed by the chairman and clerk for submission to the external auditor.

RESOLVED c/2019/21 to approve the Annual Accounting and Governance Statements

12. Recreational Facilities

12.1 Recreational report for June had been circulated.

12.2 Sports committee draft terms of reference had been circulated and agreed without amendment.

Chairman's initials:

Date:

12.3 New Dog Bin

Cllr Wearn had requested a new dog bin near to the new kissing gate at Station Road pastures. There may be the possibility of re-locating the bin further down Station Road as it may not be used during the HS2 road re-alignment works.

12.4 Skatepark Graffiti

It was agreed to use contractor Chesmetalwork to re-paint the skate park units following graffiti damage.

12.5 RoSPA annual inspection reports

Reports on the skatepark and Upper Street playground had been previously circulated. The recommendation to dismantle and inspect parts of the playground equipment had not been specified in previous reports, and Cllr Heirons will seek advice from contacts involved with British Standards as to whether this is a compulsory practice under the relevant safety standards.

12.6 Quainton Wildlife Watch

Cllr Thompson proposed a project to alert residents to their wildlife neighbours close by with hints and tips to promote habitat. This may include the production of a map pinpointing wildlife such as great crested newts, bats, owls and identifying all the hotspots/environmental areas for essential upkeep and monitoring. This could also provide invaluable evidence of bio-diversity for planning development matters, and it was agreed to support the initiative.

13. Transport and Infrastructure

13.1 The drain jetting at the bottom of Winwood Drive is still outstanding, and ditch unblocking or clearing needs to be done at the Blackgrove crossroads and Townsend.

13.2 Thames Water Mains Replacement Works:

- Mains pipes to be connected under The Green is still awaiting a start date.
- The village walk around with Thames Water took place on 29th May 2019 and awaiting further advice as to what remedial works will be put in place.
- The clerk will ask for a written response to the compensation letter sent to the Thames Water Customer Lead on 4th March 2019.

14. Further Public Comment

The public present raised additional questions which included the Swan & Castle building works and whether the demolition of the Diddershall gatehouse on the HS2 route could be opposed by a public demonstration.

15. Business for next meeting

None recorded.

Date of Next Meeting

The next meeting will be held on **Thursday 11th July 2019 at 8pm** in the conference room at the **Memorial Hall Station Road Quainton**.

Being no further business, the chairman declared the meeting closed at 9.42pm.