

QUANTON PARISH COUNCIL

Minutes of the meeting of the Council held at the Memorial Hall on 11th April 2019

Present:

Councillors: Arthur Evans (chairman), John Knox, Michelle Thompson, Claire Lucas, Malcolm Wearn, District Councillor Scott Raven, Brian Fludgate (clerk).

Members of the public – 1

Invitees: Danny Fahy PCSO Thames Valley Police

Annual Meeting of the Parish

1. Chairman's Annual Report

1.1 The chairman read his annual report to the meeting which covered the council's key activities over the last 12 months, highlighting many ongoing challenges particularly on housing development, the decision to form a unitary council in Buckinghamshire, and the Oxford/Cambridge Corridor. He thanked the councillors, volunteers, and clerk for their efforts throughout the year, and paid tribute to those involved in completing major projects such as the Quainton Beacon and the windmill sails restoration.

1.2 The full report is available from the clerk or to view online at: www.quainton.info/parish-council/information-we-publish/

2. Open Forum

2.1 Thames Valley Police PCSO Danny Fahy provided crime statistics for the Waddesdon Neighbourhood (NH) over the last 12 months which includes Quainton.

2.2 Victim based crime was up 1% across Aylesbury Vale but across the Waddesdon NH it was down 13% and remains the lowest crime neighbourhood across the Vale. Overall the NH crime was down on the previous year being:

- 7 residential burglaries (of which 3 were in Quainton) an overall increase of 2 on the previous year.
- 11 non dwelling burglaries (e.g. sheds) a decrease of 27%.
- Theft from motor vehicles were down 33% a decrease of 10 crimes.

2.3 Key initiatives and messages from TVP were:

- 'Spring into Action' – Awareness campaign to secure homes and outbuildings
- Stickers available to deter cold callers at the door
- Awareness of scammers on the telephone – visits to the elderly and venerable

Council Meeting

1. Chairman's Introduction

The chairman explained the meeting process particularly the format for making representations from the floor.

2. Apologies for Absence

RESOLVED c/2019/09 to accept apologies from Cllrs Nick Heirons, Nick Butler and Janet Blake

3. Declarations of Interests

There were no declarations of pecuniary interest, but Cllrs Lucas and Thompson expressed an interest due to their familiarity with the owners of North End Nurseries (see 7.4).

4. Approval of Minutes

The minutes of the previous meeting had been circulated prior to the meeting, and duly signed by the chairman as a true and accurate record.

Chairman's initials:

Date:

RESOLVED c/2019/10 to approve the minutes of the meeting held on 14th March 2019

5. Reported Matters Outstanding

5.1 The Green

Cllr Heirons had circulated a working paper on the future management of The Green. An article will also be published in Quanton News to advise residents of the council's intentions regarding protecting The Green as a common.

5.2 Further meetings will progress the final recommendations and clarify issues such as The Green ownership between the parish council and School Lands Charity, and if the existing byelaws set and controlled by AVDC should be delegated to the parish council.

5.3 HS2 Enabling works and construction

Cllr Knox had circulated a report on the HS2 information event in Quanton on 6th April which was well attended.

5.4 Representations have been made to both AVDC and BCC regarding how HS2 contractor road and path closures are granted without recourse to the parish council.

5.5 As more HS2 works start it was discussed how best to both monitor and address resident issue and concerns. It was agreed to discuss with HS2 how a regular dialogue may be maintained outside of drop in sessions and other arranged events with the suggestion of HS2 forums before each parish council meeting.

6. County and District Matters

6.1 Cllr Raven had provided an update on the unitary council preparations and the Vale of Aylesbury Local Plan.

6.2 The parish council requested Cllr Raven to intervene in an outstanding planning enforcement complaint, as the resident who has raised the matter is dissatisfied with the response to date from AVDC on their concerns.

7. Planning Matters

7.1 Ref. 19/01232/APP Erection of front porch, erection of part single and part two storey extension and widening of entrance – 17 Church Street

The parish council had no objections to the application.

7.2 Ref. 18/04441/APP Conversion of existing barn to habitable unit – 2 Lower Street

A Design & Access statement has been submitted which explained more fully the building requirement. Subject to Heritage comments and a resolution to the next door resident objection, the parish council had no further comments on the application.

7.3 Ref. 19/00151/APP Front porch, part two storey part single storey rear extensions. Rear conservatory – 50 Station Road

A revised parking plan has been submitted but does not fully comply with the Quanton Neighbourhood Development Plan policy on parking. The AVDC case officer had advised the enforcement case regarding the rear out building did not have any bearing on this application, but the clerk will ask for clarification on whether the appropriate amount of garden space (the 50% rule) will be available after construction.

7.4 Ref. 18/02380/APP Erection of six dwellings – North End Nurseries North End Road

The application has yet to be determined by AVDC and representations had been made by the applicant to the parish council to take it to the Development Management Committee should consent be refused. The clerk will discuss the current position with the AVDC case officer.

7.5 Ref. 18/00040/REF Erection of up to 40 dwellings – 151 and land to the rear of 151 Station Road

The Planning Inspectorate website is showing a decision will be made by the inspector on or before 10th May 2019.

7.6 Heritage Park Farm (formerly Orchard Farm) Blackgrove Road.

The owner has expressed an interest in using one of the partially constructed barns as part of new commercial enterprise on site and has submitted a pre-application advice request to AVDC.

8. Quanton Beacon Survey

The resident survey template had not been completed for review, and it was agreed to produce an in house version for discussion at the next council meeting in May.

Chairman's initials:

Date:

9. Clerks Report

9.1 Correspondence

- Email from member of the public re litter in Carters Lane
- Email from resident regarding parking and electric car charge points.
- Request to attend council meeting – River Thames Trust
- Letter from John Bercow regarding HS2
- Letter from Merchant Navy Fund regarding Merchant Navy Day 3 September 2019.
- Email from resident regarding Best Kept Village competition

9.2 Upcoming dates and deadlines:

- Unitary comments to BALC – by 11th April 2019
- Aylesbury Garden Town briefing Session for Councillors – 2nd May 2019
- BCC Parish Liaison Meeting – 19th June 2019
- TFB Conference – 26th June 2019
- Waddesdon LAF – 2nd July 2019
- A new Communities Framework: MHCLG call for evidence online survey

9.3 Parish website and emails

The clerk will investigate the performance of the .info email addresses as some councillors were either missing mail or messages were going direct into their spam mail boxes. The clerk had previously advised the need to migrate to a UK based GDPR compliant website which may require a change of website domain name to www.quainton.org and will provide further guidance how this will be managed.

10. Finance

10.1 Payments pending previously circulated	10.2 Receipts reported
£ 410.87 – Office expenses Q4	£ 3.48 – Bank interest (reserve account)
£ 0.99 – Office expenses (add on)	
£ 1.76 – Allotment water supply	
£ 69.78 – Eon Energy (March)	
£ 340.10 – Clerks net salary (March)	
£ 226.40 – HMRC PAYE (March)	
£ 1379.38 – Salix LED streetlight loan	
£ 2246.20 – PWLB loan (Memorial Hall)	
£ 75.00 – Allotment half year rent	
£ 211.20 – Scalpings (sports ground path)	
£ 72.00 – QMH room bookings	
£ 270.13 – J Godfrey (litter picking)	
£ 206.23 – BMKALC annual subscription	
£ 1622.77 – Annual parish insurance	

RESOLVED c/2019/11 to approve the payments pending as recorded above.

Chairman's initials:

Date:

10.3 Bank Reconciliation (£)

Brought forward 2017/18	23554.04	Reserve account	21887.25
Receipts to date	47672.01	Current account	4749.31
total	71226.05	total	26636.56
Less payments to date	44589.49	Less paid not drawn	0
Bank balance at 31 March 2019	26636.56		26636.56

10.4 The council has entered into a 48 month fixed term electricity supply contract with Eon Energy for the streetlighting which takes effect from 8th April 2019.

10.5 Clerk's Salary 2019/20

New national pay scales have been published which took effect from 1st April 2019, which raises the clerk's hourly rate from £10.30 to £10.57. It was agreed to raise the salary to the next Spinal Column Point (SCP) which would increase the hourly rate to £10.79.

RESOLVED c/2019/12 to set the clerk's salary at SCP10 (£10.79 per hour) for year 2019/20

11. Recreational facilities and activities

11.1 The April report from the Sports Committee had been circulated.

11.2 Planting and seeding have been completed at White Hart Field for the Hedgerow Havens project, and a management plan has been provided by BBOWT.

11.3 Kissing gate to replace the stile opposite the Old Schoolhouse is planned to be carried out in May.

11.4 Kissing gate request to replace stile on footpath entrance to Station Road pastures has been placed with Bucks CC.

12. Transport and Infrastructure

12.1 Cllr Knox reported on the TfB Transport Focus Group Meeting.

12.2 The drain jetting at the bottom of Winwood Drive is still awaited.

12.3 Thames Water Mains Replacement Works:

Church Street	Mains replacement completed 15 March 2019.
The Green	Mains pipes to be connected under The Green awaiting new start date
Remedial works and village walk around	Awaiting date
Compensation letter sent to TW	Awaiting response

12.4 Other Works:

- Planning permission has been granted to cut back the conifer tree on The Logs footpath and is scheduled to be done 7th May.
- The Holm Oak has been planted at the sports field.

13. Business for next meeting

Review of beacon public survey template.

Date of Next Meeting

The next meeting will be the **Annual Meeting of the Council** to be held on **Thursday 9th May 2019 at 8pm** in the conference room at the **Memorial Hall Station Road Quainton**.

Being no further business, the chairman declared the meeting closed at 9.42pm.

Chairman's initials:

Date: