

## **QUANTON PARISH COUNCIL**

### ***Minutes of the Council meeting held at the Memorial Hall on 14th July 2016***

#### **Present:**

Councillors: Arthur Evans (chairman), Nick Heirons (vice chairman), Nick Butler, Malcolm Wearn, Claire Lucas, Michelle Thompson, County Councillor Janet Blake, District Councillor Kevin Hewson, Brian Fludgate (clerk).

Two members of the public were present.

#### **Apologies for Absence:**

Councillor John Knox

#### **Disclosures of Interests:**

There were no declarations of interest in relation to the agenda items.

#### **Meeting Minutes:**

Having been circulated prior to the meeting, the minutes of the previous meeting were duly signed by the chairman.

<b>RESOLVED c/2016/01</b> to approve the minutes of the meeting held on 9th June 2016.
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#### **Open Forum:**

No representations were made by the public.

#### **Reported Matters Outstanding:**

##### ***Devolution – Community Minibus***

Bucks CC launched the new service to be known as the Bernwode Community Bus on 14th July. The management group to oversee its operation has still to be put in place, and there is a call for volunteers and trustees to participate. It is envisaged the service will commence in September this year.

The level of take up for the service in Quainton remains low as previously reported, but this may change should there be a reduction or cessation in the Red Rose 16 bus service currently serving the village.

#### **County Councillor Briefing:**

##### ***Transport for Bucks (TfB) re-organisation***

The personnel and level of support from the local area team for Quainton has changed and some resources have transferred to the south of the county. It is hoped the village 'walk about' with TfB previously conducted to review and inspect requirements will re-commence.

##### ***Greatmoor Incinerator***

The facility was officially opened on 15th July 2016

##### ***Unitary Authority***

BCC had published its independent study on the options for a more cost effective unitary structure for local government and has invited input from both district and parish councils in formulating the business cases to be evaluated.

#### **District Councillor Briefing:**

##### ***Vale of Aylesbury Local Plan (VALP)***

The latest draft version of the plan is being presented for further public consultation which will end 5th September this year. Whilst the District councillor was encouraged that the AVDC had taken into consideration the many comments from the first consultation particularly on the Settlement Hierarchy, there was still a great deal of work to do to finalise the plan by the end of this year. The public and parish are urged to submit further comments on the plan.

##### ***Unitary Authority***

AVDC has joined with the 3 other district councils in conducting their own independent review as to the preferred option for a new streamlined local government structure in Buckinghamshire.

The council wished to record a general view that it could not support either a Bucks CC or District based unitary structure proposal without further information which would be dependant on the output and recommendations from both initiatives as described.

### **Removal of Wellingtonia Tree – The Old School House Church Street**

The application has yet to be determined but it is understood AVDC intend to approve the removal. The District councillor agreed to a request at the meeting to pursue the decision with AVDC, and investigate whether they undertook further tests as to the cause of the damage to the house foundations. Both the council and the Quainton Village Society had urged such action in their submitted objections to AVDC.

### **HS2 Developments:**

No major issues affecting Quainton were reported. It is awaited if government ministerial changes following the EU referendum and other technical issues being reported will affect the timing or progression of the project.

Note: A map of the HS2 route past Quainton, and the full HS2 Petition is available to view online at [www.quainton.info](http://www.quainton.info)

### **Planning Matters:**

#### ***New Applications***

16/02304/ALB	Structural repairs to damaged areas.	28 Church Street Quainton	<b>Comment by 25th July</b>
<b>RESOLVED c/2016/02 to support the application</b>			
16/02367/APP 16/02369/APP	Erection of agricultural building Retention of existing mobile home for use as a temporary agricultural worker's dwelling	Trail Flatt Farm Quainton	<b>Comment by 5th August</b>
<b>RESOLVED c/2016/03 to object to the application</b>			

#### ***Applications Approved***

<b>Ref:</b>	<b>Details</b>	<b>Location</b>
16/01179/APP	Erection of agricultural building	Land at Doddershall Quainton

#### ***Application Approved on Appeal***

<b>Ref:</b>	<b>Details</b>	<b>Location</b>
15/01745/COUAR	Conversion of agricultural building into one dwelling	Ladymead Farm Denham Quainton

### ***Business Expansion – Ladymead Farm Denham***

The council had received pre planning application information from the agent acting for BOA Joinery Ltd in regards to the building of an additional production and training facility within the commercial site. The clerk will arrange for representatives from BOA to attend the next council meeting to further explain their proposals.

### **Clerks Report:**

#### ***CiLCA (Certificate in Local Council Administration)***

As part of the ongoing work to reach the CiLCA standard, there will be changes to the format and style of the minutes in order to change how council decisions are recorded. It will also be necessary to review other policy documents such as Standing Orders which may need to be amended or customised, and they would be presented for adoption if so changed.

#### ***Village Defibrillator***

A response is still awaited from Quainton School as to what funding they may contribute. The total raised from donations stands at £570.

A resident has expressed an interest in becoming a village based First Responder.

#### ***Complaint to ICO and Appeal to the General Regulatory Chamber***

The council (as Second Responder) had sent its response to the appeal tribunal following the response submitted by the Information Commissioner. The appellant has 14 days to comment on the response before the tribunal consider the appeal. The tribunal decision is not expected for 6-8 weeks.

### **Allotment Fencing**

The fencing needs replacement due to its poor condition. Cattle fencing is required to ensure no incursion by the animals in the adjacent field. The approximate cost provided by the clerk is approximately £1720 to replace all 120 metres of fence, or replace 80 metres being the most damaged this financial year estimated at £920.

The clerk was asked to obtain alternative quotes so that action to be taken may be discussed further, and also to approach the farmer who operates the adjacent field as to the possibility of installing a temporary electric wire until the new fencing is in place.

### **Asbestos at Sports Ground**

The clerk had been unable to locate the position of the sheets at the ground, and a councillor will assist in identifying the area concerned.

### **Quainton Village Society (QVS) Ornamental Tree**

QVS had advised the council that their preferred location for a tree would be at amenity land on the corner of White Hart Field and The Strand. They also propose to provide an engraved sign to record the planting in commemoration of the Queen's 90th birthday.

The chairman will consult with another party involved with the plot so a motion may be presented to the council at the next meeting.

### **Representations from the Public (correspondence):**

No correspondence recorded.

### **Finance:**

<b>Payments pending previously circulated</b>	<b>Receipts reported</b>
£ 262.30 – Clerk's net salary (June)	£ 472.00 – Transparency Code grant
£ 227.30 – Village litter collection	£ 2.73 – Bank interest
£ 468.40 – HMRC PAYE (Q1)	
£ 37.89 – Eon Energy Streetlight supply (June)	
£ 146.00 – Memorial Hall room hire (April to June '16)	
£ 386.56 - Office expenses and clerk's allowance (Q1)	
£ 400.00 – Upper Street playground annual rent	
£ 99.90 – Security posts for sports ground	

**RESOLVED c/2016/04** to approve payments as recorded above.

### **Bank Reconciliation**

The bank reconciliation statement for period 3rd June to 5th July 2016 was presented for review and approval.

**RESOLVED c/2016/05** to approve and sign the bank reconciliation statement as correct.

### **Monthly Financial Report 2016/17**

- All expenditure recorded to date is within the current budget limits.
- The current surplus remains at £956
- A grant of £472 was received to assist small councils with the Transparency Code requirements for publishing financial information. The clerk is to clarify if the grant is still permissible as this years turnover is likely to exceed the £25,000 threshold for qualification for the grant.

### **Recreational Facilities:**

The council had received a request from the tennis club to apply on their behalf for a grant under the New Homes Bonus scheme operated by AVDC. The monies would be used for the upgrading of the tennis court surfaces.

The matter was considered and It was agreed unanimously that due to the status of the tennis club, and the nature of the case that would be submitted for a grant, it would not meet the New Homes Bonus award criteria.

<b>RESOLVED c/2016/06</b> not to submit an expression of interest to the AVDC New Homes Bonus scheme.
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**Roads, Pavements and Street lights:**

***LED Lights***

The 4 new lights have been installed i.e. three on The Green and opposite 77 Station Road. The faulty lights in in Pigott Orchard, Church Street and North End Road are also rectified.

The clerk is investigating whether the light outside 2 The Green has been programmed correctly in terms of its brightness.

***Update on outstanding works***

- Awaiting start date from TfB for pothole and pavement repairs outside the school.
- Red tarmac on the 30mph marking on Lee Road is still to be completed.
- The speed reminder unit on Lee Road has been reported faulty.
- The drain outside the George & Dragon to be monitored as it may be blocked from cement slurry.
- Other TfB remedial work previously recorded remains work in progress or awaiting scheduling .

**Business for next meeting:**

None proposed.

**Date of Next Meeting:**

The next Parish Council meeting will be held on **Thursday 11th August 2016** in the committee room at the **Memorial Hall Station Road Quanton** at **8 pm**.

Being no further business the Chairman declared the meeting closed at 9:50pm.